

Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held in person and remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, October 17, 2024. The following directors were in attendance: S. Emons, K. Loveland, P. Tiessen, R. Leatham, P. Van Meerbergen, H. Aerts, T. Thompson, S. Hipple, L. Vogler, and M. Vink. A. Finn and M. Bondy sent their regrets.

1. First Nations Acknowledgment

S. Emons read the First Nations acknowledgement.

2. Call to Order

3. Adoption of Agenda

BD-2024-53 R. Leatham – P. Tiessen

Moved that the agenda be adopted with the change of Presentation 7.4) The Lower Thames River Watershed Precision Phosphorus Reduction Program being moved to the start of the presentation section.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes

BD-2024-54 P. Van Meerbergen – L. Vogler

Moved that the Board of Directors meeting minutes of August 22, 2024 and September 30, 2024 be approved.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

7.1) Draft LTVCA Lands Strategy

Genevieve Champagne, Manager, Conservation Lands and Services provided a Power Point Presentation to the Board of Directors on the Draft LTVCA Lands Strategy

7.2) Draft LTVCA Asset Management Plan

Todd Casier, Manager, Corporate Services provided a Power Point Presentation to the Board of Directors on the Draft LTVCA Asset Management Plan

7.3) Preliminary 2025 Budget

Todd Casier, Manager, Corporate Services provided a Power Point Presentation to the Board of Directors on the LTVCA's Preliminary 2025 Budget.

7.4) The Lower Thames River Watershed Precision Phosphorus Reduction Program

Donna Small, Agricultural Program Coordinator provided a presentation to the Board of Directors on The Lower Thames River Watershed Precision Phosphorus Reduction Program

BD-2024-55 R. Leatham – K. Loveland

Moved that presentations 7.1 – 7.4 be received.

CARRIED

8. New Business

None declared.

9. Business for Approval

9.1) Draft LTVCA Lands Strategy

BD-2024-56 M. Vink – L. Vogler

Moved that The Lower Thames Valley Conservation Lands Strategy be approved for circulation to the public and member municipalities,

And That The Lower Thames Valley Conservation Lands Strategy be brought back to the LTVCA Board of Directors for approval in its December 2024 Board meeting.

CARRIED

9.2) Draft LTVCA Asset Management Plan Report

BD-2024-57 P. Tiessen – P. Van Meerbergen

Moved that the draft LTVCA Asset Management Plan Report be accepted for information purposes.

And that the final LTVCA Asset Management Plan be brought back to the Board of Directors for approval at its December 2024 meeting.

CARRIED

9.3) Preliminary 2025 Budget

BD-2024- 58 K. Loveland – L. Vogler

Moved that the 2025 preliminary budget totalling \$8,175,032 be approved and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.

And that the final 2025 Budget be brought to the Annual Meeting of the Authority in 2025 for approval.

CARRIED

9.4) Appointment of Auditor

BD-2024-59 P. Tiessen – R. Leatham

Moved that the Board of Directors accept the quote provided by Baker Tilly, for audit services for the years 2024, 2025, 2026, 2027, and 2028; and

That the firm of Baker Tilly be appointed as the auditor of the Lower Thames Valley Conservation Authority until the next annual meeting in February 2025.

CARRIED

9.5) Income and Expenditure vs Budget to August 31, 2024

BD-2024-60 H. Aerts – K. Loveland

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended August 31, 2024.

CARRIED

9.6) 2025 Conservation Fee Schedule

BD-2024-61 L. Vogler – P. Van Meerbergen

Moved that the LTVCA Board of Directors approve the 2025 Conservation Areas Fee Schedule.

CARRIED

9.7) Chatham-Kent Community Foundation Grant Application

BD-2024-62 P. Tiessen – H. Aerts

Moved that the Board of Directors approves the Chatham-Kent Community Foundation project entitled “Trees for East Kent” and authorizes the chair to sign the application forms.

CARRIED

10. Business for Information

10.1) The Lower Thames River Watershed Precision Phosphorus Reduction Program

BD-2024-63 R. Leatham – M. Vink

Moved that the Lower Thames River Watershed Precision Phosphorus Reduction Program Report be received for information purposes.

CARRIED

10.2) CAO Report

BD-2024-64 K. Loveland – L. Vogler

Moved that the CAO / Secretary Treasurer report be approved for information purposes.

CARRIED

10.3) Water Management

10.4) Planning and Regulations

10.5) Conservation Area Lands

10.6) Conservation Services

10.7) Communications, Outreach and Education

10.8) Ska-Nah-Doht Advisory Committee Minutes September 19, 2024

BD-2024-65 P. Tiessen – P. Van Meerbergen

Moved that Business for Information items 10.3) to 10.8) be received for information.

CARRIED

11. Correspondence

11.1) Conservation Ontario’s comments on the “Review of proposed policies for a new provincial planning policy instrument” (ERO# 019-8462)

11.2) Donation from United Way of Chatham-Kent of small United Way Building

BD-2024-66 R. Leatham – K. Loveland

Moved that Correspondence items 11.1) and 11.2) be received for information.

CARRIED

12. Other Business

None noted.

13. Adjournment

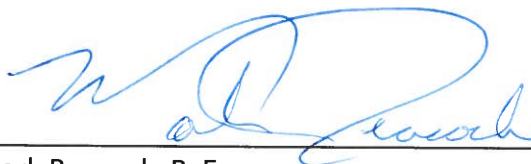
BD-2024-67 P. Tiessen – P. Van Meerbergen

Moved that the meeting be adjourned.

CARRIED



Sarah Emons
Chair



Mark Peacock, P. Eng.
CAO/Secretary-Treasurer

