



Special Board of Directors Meeting

MINUTES

Special Meeting at the Call of the Chair

February 3, 2025
7:00 p.m.

A Special Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held via Zoom at 7:00 P.M. on Monday, February 3, 2025 at the call of the Chair. A roll call was held with the following members in attendance: S. Emons, T. Thompson, P. Tiessen, A. Finn, H. Aerts, K. Loveland, L. Vogler, M. Vink and R. Leatham. Regrets were sent in by P. Van Meerbergen, S. Hipple and M. Bondy.

1. First Nations Acknowledgement

Mark Peacock read the First Nations Acknowledgement.

2. Call to Order

Chair, Sarah Emons called the Special Meeting of the Board of Directors to order at 7:00 PM.

3. Adoption of Agenda

BD-2025-01 P. Tiessen – T. Thompson

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosure of Conflicts of Interest

None declared.

5. Business for Approval

5.1) Report on Tender - CM Wilson Conservation Area – Workspace Conversion – (Garage to a Water Quality Monitoring Office)

Genevieve Champagne provided the Board of Directors with a Power Point Presentation on the results of the tender process for the CM Wilson Learning Centre garage conversion to a Water Quality Monitoring office space.

BD-2025-02 A. Finn – K. Loveland

Moved that the Tender T04-2025 - C.M Conservation Area - Workspace Conversion project be awarded to Westheok Construction Inc. for a total value of \$72,602 (before HST).

And that the CAO and Chair be authorized to sign contractual documents in this award.

CARRIED

6. Other Business

None noted.


7. Adjournment

BD-2025-03 T. Thompson – L. Vogler

Moved that the meeting be adjourned.

CARRIED

Sarah Emons
Chair



Mark Peacock, P. Eng.
CAO/Secretary-Treasurer